

Bookstore Account Activation Agreement



I authorize Antioch University Seattle (“the University”) to establish a bookstore account in my name that will enable me to charge the cost of my textbooks and any required supplies to my student account.

I understand that upon receipt of this completed agreement, the Student Accounts Office will authorize the Antioch University Seattle Bookstore (“the Bookstore”), managed by Follett Higher Education Group, to activate a bookstore account in my name automatically for each quarter in which I have met the following conditions:

- 1) I have established certified financial aid that exceeds the total tuition and fee charges on my student account.
- 2) I am registered for a sufficient number of credits that qualifies me to receive financial aid.

I understand that until all conditions are met, the Student Accounts Office can not authorize the activation of a bookstore account for me.

I understand that the Student Accounts Office will establish a bookstore account amount based upon the estimated financial aid funds available to me after tuition and fees are deducted, up to the maximum amount authorized by the University. I understand that I am responsible for knowing my eligibility for financial aid and what tuition and fee charges I have incurred and that I will not hold the Student Accounts Office liable for any miscalculation when activating a bookstore account for me that causes an overcharge to my student account. I understand that once my bookstore account is activated, an increase in my registration charges or decrease in my financial aid eligibility or other factors may decrease the amount available for a bookstore account. I understand that in all cases I am responsible for paying all charges on my student account.

I understand that all charges incurred by me against my bookstore account will be transferred to my student account. I authorize the use of my pending Title IV federal financial aid to pay the cost of textbook and required supplies charges to my bookstore account. I authorize the University to release pertinent minimum personal and eligibility information to the Bookstore that will enable activation of a bookstore account in my name and to assist in verifying my identity when I make purchases.

I understand that payment of my student account is subject to the payment policies of the University and that late payment fees may be added to my student account for each month it remains unpaid. I further understand that if my student account remains unpaid for 120 days, it will be subject to collections actions, and that all costs, fees and expenses incurred by Antioch in attempting to collect the debt will be added to my account balance, including but not limited to collection agency fees, reasonable attorney fees, court costs and other out-of-pocket expenses.

I understand that I may cancel this agreement at any time by providing written instructions to the Student Accounts Office. I understand that the University may cancel this agreement at any time there is a change to my eligibility, my enrollment terminates due to graduation or withdrawal from the university, or for any other reason it deems necessary to protect my interests or those of the University.

I understand that the University can change the terms of this program at any time without prior notice.

I have read and I understand this agreement.

Original signature required (no faxes, scans or telephone requests accepted)

Student Signature

Date

Printed Name

Student ID number

___ (check if applicable) I am a student in a BA program.

Return this completed agreement to: Antioch University Seattle
Attn Student Accounts
2326 Sixth Ave.
Seattle WA 98121-1814